

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, August 31, 2022

CLA Building, 98, P2-8

Zoom Login: <https://cpp.zoom.us/j/85423168413>

Meeting ID: 854 2316 8413

Password: executive

Attendees: Laura Chase, Saeideh Fallah Fini, Mario Guerrero, Rita Kumar, Kevin Moore, Jocelyn Paaleb, Gabriel Davidov Pardo, Dennis Quinn, Julie Shen, Gwen Urey, Nicholas Von Glahn, and Michelle Yoo.

Guests: Provost Jennifer Brown, President Soraya Coley, Larisa Preiser-Houy, and Daniel Montplaisir.

1) Minutes

M/s/p to approve the Executive Committee Meeting Minutes from May 18, 2022.

There was no discussion.

Senator Quinn motioned to approve the minutes. Senator Urey second.

Zoom Poll Results: Yes – 9 (90%), No – 0 (0%), Abstentions – 1(10%)

2) Chair's Report

Welcome New Executive Committee and Introductions

Chair Von Glahn welcomed the returning and new Executive Committee members. During introductions, each member provided their names, college, department, title, and how long they have served on the Executive Committee and the Academic Senate.

Conducting Academic Senate Meetings: Zoom vs. In-Person

John Lloyd's Email



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There was a discussion on Senator John Lloyd's email, resuming Academic Senate meetings in-person, and voting by secret ballots while remaining on Zoom. Vice Chair Kumar mentioned the survey on other CSU campuses that are remaining on Zoom for meetings and that Zoom provides the option of secret and open ballots. Senator Guerrero mentioned the importance of the Academic Senate having an in-person appearance and the importance of flexibility. Senator Quinn mentioned Senator Lloyd's valid points in his comments, supports having meetings on Zoom and expressed concerns on parking and the carbon footprint. Senator Davidov Pardo mentioned that committee meetings can be on Zoom while Academic Senate meetings can be in-person and the necessity to be back in person for larger meetings. Senator Urey mentioned her consensus with Senators Guerrero and Davidov Pardo. Senator Moore mentioned that full Senate meetings should be in-person and committee meetings via Zoom. Senator Pacleb inquired about the planning for running the meetings inside the Academic Senate Conference Room and the hybrid setup for large Senate meetings in P2 – 7 Lecture Hall. Val mentioned that P2 – 7 Lecture Hall won't be equipped with the hybrid modality for the Academic Senate meetings until spring 2023. Vice Chair Kumar suggested a combination of meetings where some meetings are conducted in-person and some meetings remotely half-n-half for the fall 2022 and then in the Spring 2023 conduct more meetings in person once the hybrid modalities are available in the lecture hall and conference room. Senator Fallah-Fini mentioned that she supports going hybrid modality for the Academic Senate meetings with the option to HyFlex in the spring semester since there are not that many Senate meetings scheduled during the semester. Senator Chase mentioned that there are four to five Academic Senate meetings in a semester and she agrees with Senator Guerrero with meeting in-person for the Senate meetings and the risks of low in-person attendance with the hybrid option. Senator Shen shared her support with conducting the Executive Committee meetings virtually, the Academic Senate meetings in-person, the necessity of masking and getting to know our colleagues while in-person. The Executive Committee share convincing arguments on both sides to remain virtual and to meet in person.

Senator Urey motioned that an announcement goes out that the Academic Senate meetings will be held in-person this fall. Senator Chase second.

M/s/p to approve the Academic Senate Meetings be held in-person during the fall 2022 semester.

Zoom Poll Results: In-Person – 8 (80%) and Hybrid Modality – 2 (10%).

3) Vice Chair's Report

AA-001-223 Lab Time Modules on Mondays and Wednesdays – **REFERRAL**

Senator Quinn motioned to send, and Senator Pacleb second.

M/s/p to send AA-001-223 to the Academic Affairs Committee.

Zoom Poll Results: Yes – 10 (100%), No – 0 (0 %), Abstentions – 0 (0%)

AA-002-223 Update of University Curriculum Committee Policy – **REFERRAL**

There was a discussion on whether this referral should go to the Academic Affairs or the Elections and Procedures Committee.

Senator Quinn motioned to send the referral to committee. Senator Urey second.

M/s/p to send AA-002-223 to the Academic Affairs Committee.

Zoom Poll Results: Yes – 10 (100%), No – 0 (0%), Abstentions – 0 (0%)

AA-003-223 Updates to the Retroactive Withdrawal Policy – **REFERRAL**

There was no discussion.

Senator Quinn motioned to send the referral to committee. Senator Urey second.

M/s/p to send AA-003-223 to the Academic Affairs Committee.

Zoom Poll Results: Yes – 10 (100%), No – 0 (0%), Abstentions – 0 (0%)

AA-004-223 Updates to the Withdrawal Policy – **REFERRAL**

There was no discussion.

Senator Urey motioned to send the referral to committee. Senator Yoo second.

M/s/p to send AA-004-223 to the Academic Affairs Committee.

Zoom Poll Results: Yes – 10 (100 %), No – 0 (0 %), Abstentions – 0 (0 %)

AP-002-223 New Self-Support Accountancy Global Access Certificate - **REFERRAL**

There was no discussion.

Senator Yoo motioned to send the referral to committee. Senator Quinn second

M/s/p to send AP-002-223 to the Academic Programs Committee.

Zoom Poll Results: Yes – 10 (100 %), No – 0 (0 %), Abstentions – 0 (0 %)

FA-001-223 Request to Update the University Policy Regarding Faculty’s Copyright of the Content They Created on Canvas – **REFERRAL**

There was a discussion on the course content materials, change of instructor, and who has rights over the course materials. With the change of instructor, the new instructor gained access to all the course content material. The Executive Committee suggested to invite Dr. Linchi Kwok, the author of the referral, to the next Executive Committee Meeting on September 7, 2022, and table referral. Discussion ensued.

Senator Shen motioned to table the referral. Senator Chase second.

M/s/p to table FA-001-223 and invite Dr. Linchi Kwok to next meeting on September 7, 2022.

Zoom Poll Results: Yes – 8 (89 %), No – 0 (0 %), Abstentions – 1(11 %)

- 4) Reports
- 5) Old Business
- 6) New Business

The Executive Committee selected the following:

Service Opportunity | Search Committee for the Presidential Association for Inclusive Excellence and Chief Diversity Officer

- **Zahra Sotoudeh (EGR)**

Referrals for Sunset Consideration:

- AA-010-189 Change in Make-Up Exam Policy on Course Syllabi
- AA-003-201 GEMPS Inclusion in GE Syllabi

Senator Kumar motioned to table AA-010-189 and AA-003-201 until the next Executive Committee Meeting on September 7, 2022. Senator Urey second.

M/s/p to table AA-010-189 and AA-003-201 from consideration.

Zoom Poll Results: No poll available.

- 7) Discussion

Larisa Preiser-Houy, Interim Dean for the CBA
Daniel Montplaisir, VP of University Advancement
CBA Graduate Programs Office Naming Opportunity
Bio of the Singelyns

Daniel Montplaisir screen shared a PowerPoint presentation on the donor naming for the College of Business Administration's Graduate Programs Office to Singelyn Graduate School of Business. VP Montplaisir presented the donor History, gift background, and the impact of the naming opportunity on the graduate program. He also shared David and Ruth Singelyn's biographies with the Executive Committee and proposed the Singelyn Graduate School of Business as the name change. The donors have asked for confidentiality on the name changing until the change is approved.

Interim Dean Preiser-Houy presented information on the graduate program expansion, the strategic initiative of the graduate program, the strong alignment with the Cal Poly Pomona's Academic Masterplan, the specifics of the role and growth for the CBA's Graduate Programs.

There was a discussion on the consultation with stakeholders other than faculty and alum feedback. Montplaisir mentioned discussion with the Philanthropic Foundation and this proposal will go through the Chancellor's Office for final approval and then an announcement will be made to the University. Today's consultation with the Executive Committee is the next step in the process for naming the graduate programs office.

Vice Chair suggested voting at the next meeting on September 7, 2022, since some of the Executive Committee members are hearing this for the first time. Chair Von Glahn requested list of concerns from the Executive Committee regarding the name changing. Discussion ensued. There was no vote or poll launched.

Document on Naming and Memorial Gift Policies-Philanthropic Foundation:
<https://www.cpp.edu/philanthropy/docs/general/philanthropic-200namingandmemorialpolicy072019.pdf>

Dr. Soraya Coley, President
Updates from the President's Office

Introduction of New Executive Committee Members

President Coley requested introduction of the new Executive Committee Members.

Meeting with the New Faculty and Family

President Coley mentioned meeting with the new faculty members and their families.

Changes in the CSU System

President Coley mentioned some changes in the CSU System that she wants to address with Provost Brown, Academic Senate Chair Von Glahn and Vice Chair Kumar. Changes

with community colleges will have a significant impact on the CSU. The President calls for the Executive Committee to consider the impact.

Shuttle Bus Lane Project

President Coley mentioned the upcoming shuttle bus lane project at Cal Poly Pomona. More details to follow.

Building Numbers & Lost Students

President Coley mentioned the number of new students that are lost on campus and their challenges with locating building numbers. The President is proposing that there be more signage with building names along with the building number. Names associated with the numbers would help guide new students to our campus.

Dr. Jennifer Brown, Provost Updates from the Provost's Office

Thank You for Warm Welcomes

Provost Brown plans to meet with the colleges. A draft memo will go out next week addressing the Provost's forum and what she gathers from meeting with them.

Dean Searches

The Provost announced four deans searches this fall. The dean search for the College of Letters, Arts, and Social Sciences has begun. The dean search for the College of Education and Integrative Studies will go back out to the labor market. The Provost will have more conversation with the College of Business Administration regarding the dean search. The College of Engineering is in the process of obtaining a different search firm for their dean search. Two positions need to refill on the search committees. The Provost has a couple of people in mind to replace them. More information will come on the dean searches as an update.

The College of Agriculture's dean search will start in the spring 2023. Provost Brown will ask the Academic Senate to populate the search committee. The Collins College of Hospitality Management plans to obtain a search firm and the Provost will ask Academic Senate to populate the search committee.

There was a discussion on the CEIS dean and will the search start over. There is a search committee member on sabbatical so that person needs to be replaced. Provost reassured that faculty members' voices will be heard and acknowledged during the dean searches.

Adjourned @ 5:20 PM