

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, September 14, 2022

CLA Building, 98, P2-8

Zoom Login: <https://cpp.zoom.us/j/89943516657>

Meeting ID: 899 4351 6657

Password: executive

Attendees: Laura Chase, Saeideh Fallah Fini, Mario Guerrero, Rita Kumar, Kevin Moore, Jocelyn Paaleb, Gabriel Davidov Pardo, Dennis Quinn, Julie Shen, Gwen Urey, Nicholas Von Glahn, and Michelle Yoo.

Guest: Jocelyn S. Chong, Daniel Montplaisir, Kaitlyn Sedzma, and Christina M. Gonzales

1) Minutes

Executive Committee Meeting Minutes

Senator Quinn motioned to postpone the minutes from August 31, 2022, and September 7, 2022. Senator Urey second. There was no discussion.

M/s/p postpone the Executive Committee Meeting Minutes from August 31, 2022, and September 7, 2022.

Zoom Poll Results: Yes – 10 (0%), No – 0 (0%), Abstentions – 0 (0%)

2) Chair's Report

Discussion with Provost Brown on Search Committee Faculty Selection

Chair Von Glahn mentioned the conversation with the Provost regarding the failed dean searches and the protocols to restart another dean search for the College of Engineering. He announced another dean search for the College of Engineering and asked the Executive Committee to review the policy on search committee selections. There was a discussion on the composition of search committee vacancies and the Executive Committee's review of the written statements from faculty members as well as conversation with Faculty Affairs. Discussion ensued.

Campus Program with EDI Leader on 09/27/22 and Question on AS Meeting on 9/28/22

Nicole Hawkes, Chief of Staff, sent Chair Von Glahn an email inviting Academic Senate Executive Committee participation in a conversation with [Dr. Mary Ann Villarreal](#), a nationally recognized leader in the field of Equity, Diversity, and Inclusion (EDI) on Tuesday, September 27, 2022. Dr. Villarreal has been invited to speak at Cal Poly Pomona by the search committee for the Presidential Associate for Inclusion and Chief Diversity Officer (CDO).

The Academic Senate Executive Committee will have an opportunity to meet with Dr. Villarreal for discussion on Wednesday September 28, from 9:00 AM 10:00 AM. The discussion could be framed around the Senate Resolution from June 2020 [CPP's Commitment to Anti-Racism](#). Chair Von Glahn and Senator Pacleb volunteered to attend the meeting on Wednesday, September 28, 2022.

### 3) Vice Chair's Report

AA-005-223 Creation of a Credit for Prior Learning (CPL) Policy - **REFERRAL**

There was no discussion. Senator Shen motioned to send the referral to the Academic Affairs Committee. Senator Chase second.

M/s/p to send AA-005-223 to the Academic Affairs Committee.

Zoom Poll Results: Yes - 9 (90 %), No – 0 ( 0%), Abstentions – 1 ( 10%)

FA-002-223 Policy and Procedures Update – Provost Award for Excellence –  
**REFERRAL**

There was a discussion on the date required for the Faculty Affairs Committee to present the committee report to the Executive Committee. The existing policy has the track changes displayed to see the recommended updates. The due date was moved to October 12, 2022. Senator Urey motioned to send referral to committee. Senator Shen second.

M/s/p to send FA-002-223 to the Faculty Affairs Committee.

Zoom Poll Results: Yes – 9 ( 90%), No – 0 ( 0%), Abstentions – 1 (10 %)

- 4) Reports
- 5) Old Business

CBA Graduate Programs Office Naming Opportunity



CSU Naming  
Guidelines April 202

Vice Chair Kumar elaborated on the Consultation and Procedure sections of the CSU Naming Guidelines which states, “The campus Academic Senate shall be consulted on proposed campus naming recognitions.” This may be achieved with review by an Executive Committee or other subgroup. She also explained the donor vetting processes and who conducted the review of the donor. The Executive Committee suggested adding a statement. “The Executive Committee consents to the naming. After a discussion about this naming, the Executive Committee also reaffirms its support of university goals that support economic equality, equity, and student success.” Discussion ensued.

Senator Guerrero motion to move forward with the language in the chat. Senator Davidov Pardo second.

M/s/p to consent to the CBA Graduate Programs Office Naming Opportunity.

Zoom Poll Results: Yes – 10 (100%), No – 0 ( 0%), Abstentions – 0 (0%)

## 6) New Business

Referrals for Sunset Consideration:

- **AA-010-189 Change in Make-Up Exam Policy on Course Syllabi**

Senator Urey motioned to sunset AA-010-189. Senator Quinn second.

M/s/p to sunsetting AA-010-189 from consideration.

Zoom Poll Results: Yes – 8 (80 %), No – 0 ( 0%), Abstentions – 2 ( 20%)

- **AA-003-201 GEMPS Inclusion in GE Syllabi**

There was a discussion on sunsetting AA-003-201. The Executive Committee suggested language for the memo to the author(s) to state: “With ongoing discussion on GE, the Executive Committee is sunsetting the referral”

Senator Quinn motioned to sunset the referral. Senator Urey second.

M/s/p to sunsetting AA-003-201 from consideration.

Zoom Poll Results: Yes – 10 ( 100%), No – 0 ( 0%), Abstentions – 0 (0%)

The Executive Committee selected the following:

Service Opportunity | Special Projects for Improving the Classroom Experience (SPICE)

- **Wei Yu – Professor CBA/FRL, Chair**

Service Opportunity | Search Committee for the Dean of CBA

- **Mehrdad Koohikamali – Assistant Professor CBA/Computer Information Systems**

Tentative Academic Senate Meeting Agenda for September 21, 2022.

The Executive Committee recommended adding the location of the meeting (Building CLA 98, P2 – 007) and the ASCSU report under Information Items on the agenda. Senator Quinn motion to approve the Academic Senate Meeting Agenda. Senator Urey second.

M/s/p approve the Academic Senate Meeting Agenda for September 21, 2022.

Zoom Poll Results: Yes – 10 (0%), No – 0 (0%), Abstentions – 0 (0%)

## 7) Discussion

### **Daniel Montplaisir, VP for University Advancement The Recruitment of the AVP of Central Development**

Daniel Montplaisir discussed the recruitment for the Associate Vice President of Central Development, which is a vacancy within one of the management roles for University Advancement. He worked with ODA to conduct a market analysis of similar roles and to assess the required level of expertise for the position. Montplaisir announced the proposal to elevate the position to a three classification, which would entail moving the position from a MPP II to MPP III classification level.

The AVP of Central Development position will work directly with the fundraising staff, alumni, donors, and deans. This position will also have dual roles. One role will consist of collaborating with the deans and colleges, and the second role is the central development role that pertains to all the major fundraising initiatives for the University. This position will also work with all the pipeline programs (such as the Annual Fund, Our Giving Day, the Calling Center), oversee digital communications, and the liaison for the nomination and governance committee. Gina Johnson previously served this role for 4.5 years. Johnson accepted a Vice President position in St. Louis.

There was a discussion on funding this position. Montplaisir mentioned that 90% of the AVP of Central Development salary funds come from the state and 10% of the fundraising salary funds comes from the Philanthropic Foundation. There was also discussion on the position taking funding from the instructional budget. Montplaisir

mentioned that the salary for the position is within the existing division budget and a small percentage change.

#### College of Business Administration Donation

Montplaisir inquired about last Wednesday's conversation on the Singelyn's donation and if the Executive Committee had any additional questions. Vice Chair Kumar posed the Executive Committee's questions to VP Montplaisir and Interim Dean Larisa Preiser-Houy concerning the process and the donors. The Executive Committee requested a general assessment of the questions. Discussion ensued.

#### **Christina Marie Gonzales, VP for Student Affairs Kaitlyn Sedzmak, Chief of Staff for the Division of Student Affairs The Division of Student Affairs Reorganization**

Vice President Gonzales mentioned some updates made within Student Affairs over the last year. The Dean of Students was hired to assist faculty members with their role in the classroom and with prominent issues that directly impact students. The Care Center will assist students with well-being issues. More information on the Care Center will come in the next few weeks. Gonzales mentioned a vacancy for the director position with CAPS and plans of a national search. No additional funds will be required to fill the director position. The Executive Committee thanks Student Affairs for all that they do to serve the students and the University.

#### **Jocelyn S. Chong, Coordinator for Academic Programs AA-003-201 GEMPS Inclusion in GE Syllabi**

Chong explained the history and purpose of GEMPS for GE courses. According to Policy 1200 (as it relates to the GE course syllabus), there is no requirement to include the GEMPS in GE Syllabi. The inclusion on GEMPS in some GE Syllabi is at the discretion of department chairs or leads within each department that offers GE course. This referral is an effort to fill the gaps and intentionally incorporate the GEMPS into the syllabi of all GE courses.

There was a discussion on the referral going to committee as written back in 2020. Chong is in favor of the referral going forward to the committee. Chong mentioned a second round of listening tours for new GE stream learning outcomes and that GEMPS should be included for all GE Syllabi.

There was also a discussion on what the University is doing to assist lecturers with teaching GE courses and whether there will be opportunities for GE faculty members to have conversations on how to embody GEMPS into their courses. Chong mentioned that once GE stream learning outcomes are outlined, it will help support the GEMPS statement to summarize its purpose for faculty members. The goal is to have a referral go

to the Academic Senate this fall semester for formal adoption of these GE stream learning outcomes, so that every GE course will align with every GE stream learning outcome. Discussion ensued.

**Zoom Waiting Rooms**

Senator Fallah Fini suggested setting up the “waiting room “ for guests during the Executive Committee meetings. The Academic Senate Office Staff agreed to establish the waiting room feature for the Executive Committee’s Zoom meetings.

Adjourned @ 5:02 PM