

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, January 25, 2023
CLA Building, 98, P2-8

Attendees: Laura Chase, Saeideh Fallah Fini, Mario Guerrero, Rita Kumar, Kevin Moore, Jocelyn Paaleb, Gabriel Davidov Pardo, Dennis Quinn, Julie Shen, Gwen Urey, and Nicholas Von Glahn.

Proxy: Nicholas Von Glahn for Michelle Yoo

Guests: Provost Brown, Gregory Barding, and Jamie Snyder.

1) Minutes



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There was no discussion. Senator Urey motioned to approve the minutes. Senator Quinn second.

M/s/p to approve the Executive Committee Meeting Minutes from November 30, 2022.

2) Chair's Report

Proceedings with the Board of Trustees

- Chair Von Glahn mentioned a discussion on Monday, January 23, 2023, with President Coley and Provost Brown regarding the proceedings with the Board of Trustees. He plans to inquire more details on the Board of Trustee's proceedings with President Coley.

Student Enrollment

- Chair Von Glahn mentioned the conversation from the Chair's retreat regarding the reduction in student enrollment to meet base funding that the campus receives from the state of California. The decision to decrease student enrollment has changed. The discussion has now changed towards increasing the number of student enrollment. As a system the CSU The CSU System's student enrollment is down seven percent. Funding may be reallocated from CSU campuses significantly below enrollment targets to the campuses exceeding student

enrollment targets. As a system the CSU must hit enrollment target to meet the five percent compact with Governor Newsom. According to President Coley, there will be upcoming changes with student enrollment that will impact faculty members and the Academic Senate. Three campuses exceeded enrollment targets by more than 10 percent. Discussion ensued.

Ombuds



Final Report on Conflict Management

- Chair Von Glahn mentioned the recommendation from the report that for every 10,000 people they serve there should be at least one ombuds professional. Based on the number of people at Cal Poly Pomona, the University should qualify to hire two ombuds plus a support staff member.

Student Evaluations

- Chair Von Glahn mentioned that the report is thorough. He also suggested that the Executive Committee review the report for more discussion with the President. Vice Chair Kumar mentioned that the next meeting will be in February 2023 and the perspectives regarding open-ended comments on the student evaluations will be discussed. Discussion ensued.

Faculty Affairs Committee's Findings: Abedini's Faculty Emeritus Appeal

- Senator Barding briefly made comments regarding the findings on Dr. Abedini's Faculty Emeritus Appeal. The Faculty Affairs Committee abstained from making a decision to avoid working outside of their charge as a committee. The President's Office is responsible for investigations and final conferment of faculty emeritus. The Executive Committee inquired if there was a vote on the resolution for Dr. Abedini. The department voted (70 percent in favor - 30 percent against) on the resolution, but they missed the deadline.

3) Vice Chair's Report

AP-006-223 Program Review for BS Communication – **REFERRAL**

There was no discussion by the Executive Committee. Non-controversial referral.

Senator Quinn motioned to send the referral to committee. Senator Chase second.

M/s/p to send AP-006-223 to the Academic Programs Committee.

AP-007-223 Apparel Merchandising and Management, B.S. – Textiles Option Name Change to Textile Technology and Sustainability Option - **REFERRAL**

There was a discussion on the courses and the names of the courses. The Executive Committee recommended moving the referral forward to the Academic Senate.

Senator Shen motioned to send the referral to committee. Senator Quinn second.

M/s/p to send AP-007-223 to the Academic Programs Committee.

GE-011-223 CHM 1210 – General Chemistry I (GE Sub-Area B1) - **REFERRAL**

Senator Urey motioned to send the referral to committee. Senator Chase second.

M/s/p to send GE-011-223 to the General Education Committee.

GE-012-223 CHM 1210L – General Chemistry Laboratory I (GE Sub-Area B3) – **REFERRAL**

Senator Urey motioned to send the referral to committee. Senator Quinn second.

M/s/p to send GE-012-223 to the General Education Committee.

4) Reports

Presented by Jamie Snyder, Chair of the Academic Programs Committee

AP-002-223 New Self-Support Accountancy Global Access Certificate – **FIRST READING**

The Accounting Department in the College of Business Administration currently offers BS and MS degrees in Accountancy. There is high market demand for short, focused, educational programs in accountancy for academic enhancement, professional development, career advancement, re-tooling, and personal interest. The program helps employees with promotional and educational experiences through a certificate program (18 units) with total of six courses. The courses already exist and taught at different locations. This would be the first type of certificate on Cal Poly Pomona's campus.

There was a discussion on entitlement. For lecturers, teaching the certificate program would be additional pay. The program is not a part of their entitlement on campus. There was no opinion expressed on any potential conflicts with CFA contractual agreement. A different evaluation format would be used for the program versus the traditional

evaluation. Discussion ensued.

Senator Urey motioned to send the report to the Academic Senate Meeting Agenda.
Senator Quinn second.

M/s/p to send AP-002-223 to the Academic Senate Meeting Agenda for February 15, 2023.

AP-003-223 Double Majoring Policy Update – FIRST READING

The referral suggests two changes to the current double majoring policy and amends section 4.0 of Policy 1444. Currently, students that want to declare double major, must be able to complete within the 32-unit requirement. According to the California Code of Regulations Title 5 the secondary major (option) must be completed with unique coursework where double counting with the primary major (option) is limited. If policy 1444 is not amended with the increased number of units (to 36 units), many students would not be able to double-major. Discussion ensued.

Senator Chase motioned to send the report to the Senate Meeting Agenda. Senator Quinn second.

M/s/p to send AP-003-223 to the Academic Senate Meeting Agenda for February 15, 2023.

AP-034-212 Establishing of a Required Graduation Course for all Graduate Students – FIRST READING

The Academic Programs Committee has been working on this referral since May 2022. Dr. Salomon Oldak is the author of the referral. The Library, the Registrar, and the Graduate Studies Office report significant delay times in graduate student's graduation due to student's unfamiliarity with the graduation process. The referral recommends creating a required zero-unit online asynchronous graduation course that will help reduce the gap in students' knowledge on the University graduation policies. There was a discussion on an asynchronous course offered through Canvas that will not impact their tuition or fees. Vice Chair Kumar suggested a correction on page 3 of the referral. Discussion ensued.

Senator Quinn motioned to send the report to the Senate Meeting Agenda. Senator Shen second.

M/s/p to send AP-034-212 to the Academic Senate Meeting Agenda for February 15, 2023.

Presented by Dr. Gregory Barding, Chair of the Faculty Affairs Committee

**FA-002-223 Review of Policy 1212: Provost Award for Excellence – FIRST
READING (Rescheduled from 11/30/2022)**

The Provost Awards for Excellence in Teaching, Scholarly and Creative Activities and service was last updated in November of 2017. During the 2021-2022 Provost Award Selection Committee meeting, the committee expressed a need to update the Provost Award policy and procedure and separate the policy from procedure. Senator Barding mentioned that the Faculty Affairs Committee is hesitant to separate policy from procedure. The items listed and discussed in the referral includes creating two awards (one for tenure track and one for lecturers, librarians, coaches, and counselors. The Faculty Affairs Committee voted to sun set the referral. The committee suggested the submission of several referrals instead of just one.

There was discussion to sun set the referral. The Executive Committee recommended tabling the referral, more consultation with Dr. Seema Shah-Fairbank, and continued work on the referral during the next academic year 2023-24. Chair Von Glahn decided to invite Dr. Seema Shah-Fairbank to the next Executive Committee meeting to address concerns with the referral

**FA-006-212 Review of Policy 1376: Sabbatical Leave Application – FIRST
READING (Rescheduled from 11/30/2022)**

Senator Barding mentioned that Policy 1375 was passed by the Academic Senate. President Coley approved Policy 1375. Policy 1376 was revised to work with the revised Policy 1375. The revisions to the policy were reviewed by the Executive Committee. Vice Chair Kumar made recommendations to the edits to Policy 1376. Senator Barding will revise the report with the recommended correction and return it to the Senate Office for the next Senate meeting.

Senator Quinn motioned to send the report to the Academic Senate Meeting Agenda. Senator Chase second.

M/s/p to send FA-006-212 to the Academic Senate Meeting Agenda for February 15, 2023.

- 5) Old Business
- 6) New Business

Service Opportunities

- 2022-23 Standing Committee Assignments: Hector Flores (CBA)
 - Flores requesting one of the at-large seats. Back from sabbatical. VC Kumar suggested Flores be assigned to Academic Affairs Committee by

the Executive Committee, which is his second choice and no one from BUS in on that committee.

- Search Committee for AVP Facilities Management Operations: Dr. Phyllis Nelson remains on committee.
 - Chair Von Glahn mentioned that Dr. Nelson will remain on the committee when the next call goes out to populate the search committee.

7) Discussion

Dr. Gregory Barding, Chair for the Faculty Affairs Committee

Senator Barding mentioned that a non-senator, Isaac Schankler (CLASS), is teaching a class at 4:00 PM and asked if he could still serve on the Faculty Affairs Committee but only attend for one hour. Schankler will not be able to serve on the Faculty Affairs Committee because he will miss too much of the meetings to contribute. Schankler will need to resign from the Faculty Affairs Committee. Senator Barding will forward details and a letter from the Senate Office will go to Schankler.

Dr. Jennifer Brown, Provost Updates from the Provost

College Dean Appointments

Provost Brown announced the appointment of two new college deans. The appointments are as follows: Dr. Camille Su-Lin Johnson as Dean of the College of Letters, Arts, and Social Sciences effective July 1, 2023, and Dr. Jenelle S. Pitt-Parker as Dean of the College of Education and Integrative Studies effective July 10, 2023. The appointment of a new Dean for the College of Business Administration is expected to be announced on January 26, 2023.

Ongoing Searches

Provost Brown mentioned a search for the University Registrar. This search also requires a search committee.

The College of Engineering Dean search is ongoing this semester.

A request to populate the search committee for the Dean of Agriculture is coming to the Academic Senate from the Provost's Office.

A request to populate the search committee with six faculty members has gone out for the Dean of Collins College of Hospitality Management.

The search for College of Professional and Global Education (PGE) has been postponed until Fall Semester 2023.

AVP Laura Massa's Departure

Provost Brown mentioned the departure of Dr. Laura Massa from her role as Associate Vice President for Academic Programs at Cal Poly Pomona for an interim position at the Chancellor's Office. For the next five weeks, Dr. Terri Gomez will serve as AIC until the interim AVP for Academic Programs is announced.

Two-Day Retreat

Last week, there was a two-day retreat with Academic Affairs. Most of the discussion for day one was the triangulation of the budget. Deans and associate deans also attended. Second day of the retreat, there was a discussion on the roles and purpose of Associate Vice Presidents and Deans along with budget priorities. Colleges were able to learn about other college's priorities. Associate deans joined the second half of the day to discuss how to support department chairs.

Confidence Vote Investigation

Provost Brown provided an update on the confidence vote investigation. The Executive Committee requested that the investigation be completed by April 2023.

Student Enrollment

Chair Von Glahn mentioned enrollment and asked what the Provost could share. The Board of Trustees (BOT) discussed enrollment and three tiers. X group are seven campuses that are well behind in enrollment, Y group have not made the target but not far, and Z group are the campuses that made their target. The plan of the BOT in 2024-25 is to start removing resources from the X group. There was a discussion on why the BOT would take away funding from campuses that may need the funding. The BOT wants the Z group to see if they can grow and where they can grow to help increase enrollment for the CSU system. The Z group may be able to take more student but what kind of strain would that have on faculty (and others) on those campuses.

Choice Plan

Provost Brown mentioned Cal Poly Pomona Choice Plan by Jessica Wagoner. This plan is to try move those students that applied to impacted majors and share the data with other programs on our campus that have capacity to grow. This plan should relieve the impacted programs on campus, but still allow student enrollment for the campus to increase. There will be plans to open spring semester to accommodate the budget for the projections they have.

Class Space Utilization

Provost Brown mentioned that the President will ask Ysabel Trinidad what our utilization is. Lots of classrooms are not utilized at night and on Fridays. There is a heavy suggestion on looking at adult learners and the capacity to do the work. This will impact the Senate, conversation with the faculty members of the senate.

The Executive Committee inquired about how departments are assessed for capacity. Will departments be involved in providing information? The Provost said yes. She plans to have Jessica Wagoner meet with the college deans collectively on this topic and to look at variables. Discussion ensued.

International Center

Provost Brown mentioned a search for an interim director for the international center. The Provost will come next time with more information on placement for the center.

Staff Morale

There was a discussion on morale and well-being for faculty and staff members. People feeling stressed out or not respected. Provost Brown mentioned that the employees on the campus still have a future. There are concerns for some colleges with larger staff and faculty struggles than others. Provost Brown is working with Lisa Rotunni on college budgets. Part of Provost Brown's transition was to watch a one-year cycle at Cal Poly Pomona.

Plans for Faculty

Provost Brown mentioned plans for a teacher scholar and CFA retreat. There will be discussion on how to free up more funds so that employees can experience this. Undergraduate research and have dean do fund raising so that there's supplemental compensation. Large start up packages for new faculty members. The Provost will review other models in the CSU on how other campuses subsidized. What do the faculty need to feel supported? What would show faculty members that they invested in? The Provost plans to implement new incentives for faculty members by the fall of next year and to support department chairs with hiring more faculty members.

Plans for Infrastructure

Provost Brown mentioned the Capital Plan. Joey Mavity, Chief of Staff to the Provost & Vice President, is looking into, an order of importance. Not enough funds to fill all the buckets. Deferred maintenance, Provost is interested in learning on what CPP is doing to fix these infrastructures.

Adjourned @ 5:10 PM