

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, March 15, 2023
CLA Building, 98, P2-8

Attendees: Laura Chase, Saeideh Fallah Fini, Mario Guerrero, Rita Kumar, Kevin Moore, Jocelyn Pacleb, Dennis Quinn, Julie Shen, Nicholas Von Glahn, and Michelle Yoo.

Proxy: Julie Shen for Gabriel Davidov Pardo, Kevin Moore for Gwen Urey.

Guests: President Coley, Provost Brown, Jessie Vallejo, and Corwin Aragon

1) Minutes

The Executive Committee Meeting Minutes from February 22, 2023, and March 1, 2023.



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There was no discussion on the minutes from February 22, 2023.

Senator Quinn motioned to approve the minutes. Senator Moore second.

M/s/p approve the Executive Committee Meeting Minutes from February 22, 2023.



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There was no discussion on the minutes from March 1, 2023.

Senator Quinn motioned to approve the minutes. Senator Guerrero second.

M/s/p approve the Executive Committee Meeting Minutes from March 1, 2023.

2) Chair's Report

Clarification for Policy 1328 – Reappointment, Tenure, and Promotion Policy and Procedures

Discussion: Are Faculty Excused from Peer Observation When on Year Sabbatical? How to Handle Peer Observations.

Chair Von Glahn mentioned the request for the Executive Committee's opinion on Policy 1328 and how to handle peer observations. There was a discussion on the Sabbatical Policy and creating a referral to amend Policy 1328 to define the criteria for when a peer evaluation should be conducted. Vice Chair Kumar suggested a referral that recommends if a faculty member is on sabbatical for a semester they would need only one peer observation that year; if on sabbatical for the entire academic year, then the faculty member would need any peer observation that year. Senator Shen mentioned that in the Sabbatical Policy, faculty members are excused from all their responsibilities, which can be interpreted as including peer observations. Each department should define the criteria for applications of early tenure, administrative leave, sabbatical leave, or a MPP position. Chair Von Glahn mentioned that Policy 1328 states the requirement of two peer observations, but the policy is not clear whether it means one peer observation per semester. There was also a discussion on what happens when the faculty member returns from sabbatical within the same academic year and the impact on them at the URTP level. The Executive Committee supports one peer observation in an academic year if a faculty member is on sabbatical leave for a semester. Chair Von Glahn will communicate back to the URTP Committee that one peer observation can be conducted if a faculty member is on sabbatical leave. Discussion ensued.

Policy 1210: Academic Freedom and Appendix 39

Chair Von Glahn mentioned that Policy 1210 was taken down from the Academic Manual, but old policy content could be retrieved from a Google search or the Cal Poly Pomona search query window. Policy 1210 did not translate over, and the Academic Senate Office is unsure of the policy status. There was a brief discussion on whether to wait for the Faculty Affairs Committee to investigate due to a referral that was sent to them to look into this matter. Will a referral be required to reinstate Policy 1210? Chair Von Glahn recommended tabling Policy 1210 discussion until next Executive Committee meeting on March 22, 2023. The Executive Committee agreed to postponing the discussion on Policy 1210 until next week.

3) Vice Chair's Report

AP-008-223 NEW Self-Support Computer Science Global Access Certificate –
REFERRAL

Vice Chair Kumar mentioned that the referral proposes a one-year Global Access Certificate Program in Computer Science. The program comprises six core courses in computer science with a total of nineteen credit units that will be completed in one year. The program aims to create learning opportunities for students and professionals with a computer science background to extend their computer science knowledge and expand their career opportunities through the focused educational program.

There was a brief discussion on the consultation process for the certificate.

Senator Quinn motioned to send AP-008-223 to the committee. Senator Chase second.

M/s/p to send AP-008-223 to the Academic Programs Committee.

AP-009-223 NEW State-Support Master of Science in Statistics and Applied
Mathematics with a Statistics Option and an Applied Mathematics Option
– **REFERRAL**

There was no discussion on the referral.

Senator Quinn motioned to send AP-009-223 to the committee. Senator Chase second.

M/s/p to send AP-009-223 to the Academic Programs Committee.

AP-010-223 NEW Minor in Sustainability – **REFERRAL**

There was no discussion on the referral.

Senator Quinn motioned to send AP-010-223 to the committee. Senator Fallah Fini
second.

M/s/p to send AP-010-223 to the Academic Programs Committee.

AP-011-223 NEW Minor in Global Humanities – **REFERRAL**

There was no discussion.

Senator Quinn motioned to send AP-011-223 to the committee. Senator Chase second.

M/s/p to send AP-011-223 to the Academic Programs Committee.

4) Reports

**Presented by Dr. Corwin Aragon, Chair of the General Education Committee via
Zoom**

GE-002-223 New GE Student Learning Outcomes – **FIRST READING**

Senator Aragon mentioned that this referral comes out of a multi-year process to revitalize GE as part of Cal Poly Pomona's Strategic Plan 2017-2025 (Strategic Initiative 1, Goal 4). The referral proposes seven alternative GE-SLOs to take the place of the existing fourteen GE-SLOs, which aim to ensure and increase the impact of GE by providing a clearer articulation of the value and adaptability of the skills developed through the GE program. There was a discussion on whether the General Education Committee is concerned with GE alignment. There were concerns around the disciplinary language that was removed from the GE Learning Outcomes and the alignment with WSCUC requirements. The referral aims to have revised GE-SLOs in place for Cal Poly Pomona's Fall 2023 WSCUC Special Visit. The revised GE-SLOs demonstrates progress on meeting two related WSCUC recommendations and have revised GE-SLOs in place for Fall 2025 implementation of the new Cal-GETC GE curriculum, in compliance with AB-928.

Senator Chase motioned to send the report to the Senate Meeting Agenda. Senator Quinn second.

M/s/p to send GE-002-223 to the Academic Senate Meeting Agenda for April 5, 2023.

Presented by Dr. Jessie Vallejo, Chair of the Academic Affairs Committee

AA-005-223 (Revised) Creation of a Credit for Prior Learning (CPL) Policy – FIRST READING

Senator Vallejo acknowledged the comments from Vice Chair Kumar regarding the corrections to the language in the report for AA-005-223. The purpose of this referral is to request the establishment of the required Credit for Prior Learning policy and subsequently a Prior Learning Assessment procedure for issuance of course credit, general education area, or elective unit credit for prior learning experiences and knowledge obtained outside the traditional collegiate setting. Cal Poly Pomona currently does not have a specific Credit Prior Learning policy or assessment procedure to award credit by way of knowledge gained through experience, other than the option for students to receive credit through a challenge examination (Credit by Examination Challenge Policy 1603).

The American Council on Education (ACE) credit recommendations are recognized by Cal Poly Pomona and credit is awarded towards admission eligibility and towards the baccalaureate degree per CSU Credit for Prior Learning Policy (formerly EO 1036).

Senator Vallejo also mentioned the low fees for the CPL which go back to the late 1970s. Not much money coming in for the program. According to the CPL Policy: Credit for Prior Learning Fees, a \$5 fee per unit is charged for each challenge examination (\$25 maximum). In addition, resident students who are paying less than full time should be alerted that they will be charged the difference if they pass the examination and grades

are posted. Non-resident students who pass and have a grade posted are expected to pay for the non-resident units.

There was a discussion on the low funding for the challenge exams. Some department had 30-70 requests. If passed, then the college or department would pay the fees. The law says that the students have the right to request the program.

Senator Guerrero mentioned a request for a challenge exam from a student in his department. There was also a discussion on whether departments could have a blanket policy for challenge exams. If there are not enough faculty members teaching, then the possibility of not having enough resources increases. Discussion ensued.

Senator Chase motioned to send the report to the Senate Meeting Agenda. Senator Quinn second.

M/s/p to send AA-005-223 to the Academic Senate Meeting Agenda for April 5, 2023.

AA-008-223 Graduation Writing Assessment Requirement - **FIRST READING**

Senator Vallejo mentioned the April 2022 memo that directed campuses to have a course-based approach to satisfying GWAR in place by Fall 2023. On October 13, 2022, Provost Brown's request to delay the implementation until Fall 2025 was approved. The delay was approved to give the campus time to adopt an approach to meeting GWAR through course work and approve those courses. The GWAR requirement will remain suspended until Fall 2025 at the latest.

There was a discussion on the necessity to balance the workload among large and small departments. Core classes would have one or two sections on GWAR to provide balance in workload. There will be no penalization to students for the classes not being available. There was also a discussion on the strategy for the extra workload that may require the Administration to invest more in instruction. Discussion ensued.

Senator Quinn motioned to send the report to the Senate Meeting Agenda. Senator Chase second.

M/s/p to send AA-008-223 to the Academic Senate Meeting Agenda for April 5, 2023.

5) Old Business

There was no old business.

6) New Business

There was no new business.

7) Discussion



CPP Student
Evaluations 2022 wi

Cal Poly Pomona Student Evaluations 2022

Chair Von Glahn briefly mentioned the 2022 Student Evaluations document. He encouraged the Executive Committee to review the document and retain a copy of it.

Dr. Soraya Coley, President

Updates from the President's Office

Advocacy Day: President Coley attended the Advocacy Day in Sacramento last week with legislators. She mentioned the discussion on where the state is currently with the resources and millions in funding decreased from the state. The President met with Josh Newman, the Education Committee Chair, who is very supportive of the CSUs.

Transfer Success Pathway: Recently, Cal Poly Pomona hosted the high school principals and community colleges presidents and their staff to discuss what is happening within the CSUs and state legislation. Cal Poly Pomona wants students to commit to the Transfer Success Pathway (TSP) program and the University they plan to attend. Three-year window that students would be expected to determine their major. Younger students tend to change their majors. Major declarations are not necessarily narrowed down by the end of the first semester. Students in the TSP will need to narrow down their majors and create a profile for their major. Issue may be that the students will not be able to change their major once they decide. The President believes that a greater connection with community colleges and high schools will be essential for the CSUs. High schools are noticing a significant drop in enrollment. The President plans to work on the messaging from Cal Poly Pomona. She plans to have a robust recruitment strategy for students. Southern California is very competitive for students among the CSUs. Other CSU campuses plan to recruit students within the Pomona and Los Angeles County area. President Coley mentioned that Cal Poly Pomona is behind in using P&GE for graduates. However, there will be an opportunity for further development of the program for the University.

College of Engineering Event: President Coley mentioned the College of Engineering Event where professors connected with the students. One of the event topics was understanding the artificial intelligence (AI).

MPPs Retreat: President Coley briefly mentioned the retreat for MPPs from last week. Theme was the Human Deal: Be mindful of the post pandemic times we live in and ways to deal with what is happening in the personal lives of the Cal Poly Pomona community.

WSCUC Update: The President mentioned that Cindy Pinkett is helping with WSCUC and working with the Offices of Academic and Faculty Affairs. She thanked the various committees that have weighed in on WSCUC. Next report should be ready by August 2023. The work groups are focused on the conflict resolution and dealing directly with institutional issues and how we incorporate training and support. Dr. Jill Hargis and Nicole Hawkes are assisting with creating strategies as well.

Conflict Resolution: President Coley mentioned that solutions for conflict resolution were presented, and Dr. Jill Hargis and Nicole Hawkes can give more specifics to the Executive Committee. During the next 2-on-2 meeting with the President, Chair Von Glahn and Vice Chair Kumar will mention this topic again.

Brief Meeting with Cozen O'Connor: President Coley requested that the report results be open to the campus. The report should provide some common recommendations.

Resolution on Faculty Workload: President Coley mentioned the comments from faculty and students regarding workload. President Coley say these issues will need to be taken up at the systemwide level. She also expressed concern that the Chancellor's Office may not be able to provide the full funding for the deserved increases in staff and faculty's salaries. The President's priority is to respond and receive as much funding as Cal Poly Pomona can received to assist faculty members. Negotiations for faculty salary increases will start at the end of the academic year. The President also mentioned the significant external shifts that Cal Poly Pomona have no control over. The external shifts include huge number of companies that require different skillsets and companies relocating to different states. President Coley plans to keep an open dialogue on what these shifts will mean. The President thinks about resources and funding. The state possibly not prepared to meet the funding for CSUs. An example of student to faculty ratio at CSU, Chico, and Sonoma campuses. These campuses meet the student to faculty ratio but do not have the enrollment.

Dr. Jennifer Brown, Provost Updates from the Provost's Office

Interim Payroll Director and W-2's Issue

There was a discussion on the interim Payroll Director now that Mary White has stepped down. They have not decided on an interim replacement for Mary White's position. Provost Brown will ask about the W-2 issue and the interim director replacement. Some department chairs were overpaid and had to pay back the funds. Only College of Science department chairs were impacted. The taxes from the overpayment had to be paid as well. If not paid by December 2022, then these chairs would not received their W-2s. The extra payment prohibits those department chairs from filing their 2022 Taxes. Provost Brown mentioned that the payroll and W-2 issues are at the State Controller level. March 12,

2023, is the corrected date for W-2s. Cal Poly Pomona is working to contact the State Controller. President Coley recommended that the Provost consult with Vice President Ysabel Trinidad and Kimberly Ellaine (EODA). President Coley reached out to Cal State University, Fullerton, and the Chancellor's Office for an interim Payroll Director to work remotely to get payroll processed at Cal Poly Pomona.

Update on GE Courses

The Provost mentioned that there was not any definitive information on lower GE and talks to the systemwide senator. She will direct questions to the Chancellor's Office.

Upcoming AVP Searches

Provost Brown briefly announced the search for the Associate Vice President for research.

Referral for the Provost's Awards

Provost Brown mentioned the change in date for the Provost's Awards Celebration. The Provost Award Selection Committee will identify the winners for AY 2022-2023. The celebration will be held during the next academic school year.

Adjourned @ 5:10 PM