

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, May 3, 2023

CLA Building, 98, P2-8

Zoom Login: <https://cpp.zoom.us/j/82218041456>

Meeting ID: 822 1804 1456

Password: executive

Attendees: Laura Chase, Saeideh Fallah Fini, Mario Guerrero, Rita Kumar, Kevin Moore, Jocelyn Paaleb, Gabriel Davidov Pardo, Dennis Quinn, Julie Shen, Gwen Urey, Nicholas Von Glahn, and Michelle Yoo.

Guest: Aaron DeRosa, Jocelyn Chong, Keith Forward, Stephen Osborn, and John Lloyd

1) Minutes



FINAL_Executive_Co
mmittee_Meeting_Mir

Senator Quinn motioned to approve the minutes. Vice Chair Kumar second.

M/s/p to approve the Executive Committee Meeting Minutes from April 19, 2023.

Zoom Poll Results: Yes – 6 (75%), No – 0 (0%), Abstentions – 2 (25%)

2) Chair's Report

- **The Executive Committee's Appreciation Luncheon**

Chair Von Glahn announced the upcoming appreciation luncheon in honor of serving members of the Executive Committee and Standing Committees. There was a discussion on tentative dates for the appreciation luncheon. It was decided that May 15, 2023, at 1:00 PM will be the designated date and time for the luncheon. Val Otto, Senate Analyst, will reserve one of the dining rooms at CenterPoint for the luncheon.

Zoom Poll Results: May 10th – 2 (22%), May 15th – 5 (63%), May 17th – 2 (22%), Other – 0 (0%)

- **The Office of Conflict Resolution Services and Ombuds**

Chair Von Glahn mentioned the meeting with the Admin Working Group to discuss the Ombuds Model. In the fall of 2023, Cal Poly Pomona will reestablish and expand the Office of Conflict Resolution Services and Ombuds, which will serve faculty, staff, and students. The professional staff recruited to develop the Office of Conflict Resolution Services will offer both responsive and proactive tools, and the training and resources to prevent and navigate conflict. The ombuds will be available to any employee or student in need of neutral, confidential counsel on navigating conflict. The ombuds will report to the President.

Chair Von Glahn also mentioned the following one concern is that this required hiring two more MPPs – MPP III and MPP I/or II. It will likely take two Ombuds to do the job needed for the Ombuds Office at Cal Poly Pomona. The Executive Committee discussed Cal Poly Pomona starting with one ombuds and that Cal State University, Channel Islands Ombuds' position is classified at the level of MPP III. Discussion ensued.

- **Area F Pause and Assessment**

Vice Chair Kumar gave an overview of Area F Pause and Assessment. She mentioned the concerns from the Department of Ethnic & Women's Studies (EWS) regarding the methods in which the courses are being taught and whether they meet the requirements from the Chancellor's Office. She also mentioned the proposal to pause on any new courses for Area F and to allow existing courses to continue through the process. Dr. Keith Forward, Interim Associate Vice President for Academic Programs, will join the meeting today for further discussion.

Senator Pacleb mentioned the continuance of the approved courses, concerns of adherence by the department on Area F courses, and the non-compliance with the policy. She also mentioned that the course content and the quality of assignments for students are questionable. According to the policy, either chair can uncross listing of the courses at any time. The understanding was that the classes would remain small. However, large class sizes are occurring. It was mentioned that faculty members have not been following the cross-listed course policy. Senator Pacleb plans to work on a memo with Dr. Forward that will go out to all department chairs informing them that there is a cross-listed course policy that supports consultation before entering classes into the course catalog.

Senator Davidov Pardo mentioned that dropping the cross-listed courses could have big implications to some majors. Senator Pacleb mentioned the discussion is still in progress with Dr. Forward and recommended that Senator Davidov Pardo inform his department of the Area F pause consideration, especially for courses with high enrollment.

- **Vote of Confidence**

Senator Shen mentioned that she spoke with Provost Brown and that Chair Von Glahn should reach out to the Provost. Further discussion on May 17, 2023, during the last Executive Committee meeting.

3) Vice Chair's Report

There were no referrals to report.

4) Reports

There were no reports to discuss.

5) Old Business

There was no old business to discuss.

6) New Business

Tentative Academic Senate Meeting Agenda for May 10, 2023



Academic_Senate_Ag
enda_05.10.23.pdf

The list of returning senators will be corrected on the agenda by Val Otto, Senate Analyst.

Senator Quinn motioned to approve the senate meeting agenda. Senator Urey second.

M/s/p to approve the Academic Senate Meeting Agenda for May 10, 2023.

Zoom Poll Results: Yes – 10 (100%), No – 0 (0 %), Abstentions – 0 (0%)

One-for-One Appointments: Search Committee for the Vice President of University Advancement

- Aaron Fox, Don B. Huntley College of Agriculture
- Meihua Koo, College of Business Administration
- David Kopplin, College of Letters, Arts, and Social Sciences
- Victor Okhuysen, College of Engineering
- Bharti Sharma, College of Science

7) Discussion

Dr. Keith Forward, Interim Associate Vice President for Academic Programs

Dr. Jocelyn Chong, Coordinator for Office Assessment Program Review and Co-Chair, WSCUC Special Visit Writing Team
Dr. Aaron DeRosa, Chief Editor for Self-Study Report

Update: The WSCUC Special Visit Report

Dr. Keith Forward introduced Drs. Jocelyn Chong and Aaron DeRosa to the Executive Committee. Dr. Forward mentioned the team is in the process of collecting feedback for the drafts associated with the set of recommendations that the previous WSCUC team provided after their visit to Cal Poly Pomona in 2019. The team plans to stop collecting drafts by the end of May 2023. Drs. DeRosa and Chong will prepare the final self-study report, which will be submitted to President Coley for final review at the end of July 2023. Cal Poly Pomona will submit the final report to WSCUC before or by August 16, 2023. WSCUC will return to Cal Poly Pomona for another visit on October 25th through 27th, 2023.

Dr. Chong provided details from the self-study report: Report Drafts of the WSCUC Special Visit Recommendations. She mentioned facilitating ten presentations on the self-study report across the campus. In 2019, Cal Poly Pomona received a 10-year reaffirmation of accreditation and visiting team identified seven recommendations/requirements for Cal Poly Pomona. The special visit on October 25-27, 2023, which was previously postponed, is to determine whether Cal Poly Pomona has made progress in regard to those recommendations/requirements. This is not a comprehensive review of the entire university. Specific to the seven recommendations/requirements rendered by WSCUC. WSCUC is looking at the intentionality behind Cal Poly Pomona's work, the progress that Cal Poly Pomona has made and any reflection in terms of the challenges and next steps.

Approach and Timeline

- In the Fall 2021, the writing team was assembled, and faculty co-leads were appointed by the Academic Senate.
- In April-May 2023, ten university groups and stakeholders gather input on glaring omissions, clarity issues, etc.
- By June-July 2023, the writing team will incorporate the input from the self-study data and finalize the report.
- In August 2023, the President will conduct her review and submit finalized report to WSCUC before or by August 16, 2023.
- In October 25-27, 2023, WSCUC will return to Cal Poly Pomona for their special visit.

Goals for Academic Senate review draft responses to the seven WSCUC recommendations, critical analysis of questions posed, provide context/perspective for discussions and fill in the gaps, and facilitate CPP community readiness for the report and site visit.

Seven Recommendations are as follows:

- Diversity and Inclusion
- **Leadership** (Dr. Chong mentioned this requirement needs more attention)
- Student Learning Outcomes
- Assessment
- Program Review
- Graduate Programs
- Integrated Programs

Dr. Chong mentioned the status of the seven drafts and used the traffic light example. The status of the seven drafts is in the green and yellow categories. None of the drafts are in the red.

Dr. Chong provided the following discussion questions to the Executive Committee:

- Are there glaring omissions?
- Any clarity issues?
- Does this accurately represent the work and progress made since end-2019?

There was a discussion on whether a referral was submitted to the Academic Senate regarding Policy 1310. Dr. Chong mentioned that Policy 1310 has been reviewed regarding the searches on campus and the challenges with expediting searches. Will further review of policies be necessary to assist searches in a timelier fashion (in terms of removing interims and establishing permanent placement in positions)? Dr. Chong mentioned that June 30, 2023, is the freeze date for gathering feedback for the draft self-study report.

Questions to address link from chat:

<https://www.cpp.edu/wscuc/what-to-expect.shtml>

Update to the [Blended Programs Policy 1121](#)

Dr. Forward mentioned that the CSU Chancellor's Office allows campuses to offer Blended Bachelor's + Master's Degrees (often referred to 4+1 programs) in which students can obtain both an undergraduate and a graduate degree in a single five-year program. Blended Programs are designed to allow students who are currently enrolled in an undergraduate program to obtain two simultaneous degrees in a streamlined manner.

Dr. Forward also mentioned that the Chancellor's Office recently updated its policy on blended programs. There was a discussion on whether Academic Programs should revise the existing policy or submit a referral requesting to update Policy 1121 and evaluation by the Academic Senate. First, the main change to the policy is the six (6) shared units to reflect up to twelve (12) shared units. Secondly, the GWT needs revision to reflect GVAR. Thirdly, change the "Graduate Program of Studies" and replace with DPR since all graduate students now have degree progress reports and no longer require a graduate contract. Vice Chair Kumar recommended taking the policy through the referral process

so that the campus can provide input to the policy changes. Chair Von Glahn would get back to Dr. Forward on this topic to provide the graduate program flexibility and change the policy appropriately. There was a discussion on the referral creating a delay in blended programs for certain departments. Chair Von Glahn suggested further discussion at the next Executive Committee meeting on May 17, 2023. Dr. Forward agreed to work on the revisions with Dr. Solomon Oldak on Policy 1211 and submit a referral with their recommendations back to the senate. Discussion ensued.

Area F Pause and Assessment

Dr. Forward agreed with Senator Pacleb with pausing Area F based on Ethnic & Women's Studies (EWS) concerns about processing courses in this area. Dr. Forward also supports discussion with faculty members to gather the needs of the students. Senator Quinn mentioned serving as chair of the General Education Committee when Area F went through the senate, and he doesn't recall language for class caps being recommended. He recommended submitting a referral making a class cap addendum to the Area F. If Area F is paused, then what is the solution? Chair Von Glahn suggested another meeting between Drs. Forward, Quinn, Pacleb, and Kumar for further discussion.

Dr. John Lloyd, Chair of Budget Committee Senator Stephen Osborn, Upcoming Chair of Budget Committee Budget Updates



Consultant
Report_Final_Budget (

Chair Von Glahn explained the purpose of having Senator John Lloyd join the meeting is to provide the Executive Committee with an update on consultants and render a report from the Budget Committee. Senator Lloyd sent the 2019 report with consulting spending. Chair Von Glahn mentioned that he would share the 2019 report with the Executive Committee. He also invited the Executive Committee to present their questions concerning the budget to Senator Lloyd.

Chair Von Glahn inquired about the financial condition of the university, mentioned the \$10M in reserves, and McKenzie Scott funds, which was also one time funding. Senator Lloyd also mentioned the purpose of reserve spending, which is one-time money, and that these funds are not to be spent on faculty's salaries. Faculty salaries come from a base budget. There has been no push back from the Budget Committee on this approach to spending. How reserve spending works is not always clear, but they are generally spent the following year. The University received the money the following year from the Chancellor's Office around October or November. There are upfront costs for the University that must be met. The reserves are used towards the upfront costs. President Coley does not spend one-time money on permanent faculty placement. Budgets got tight during the pandemic years (2020-2022).

There is no evidence of large sums of money being hidden. Senator Lloyd believes the numbers are accurate for the budget.

Chair Von Glahn also inquired about rebranding the University again and possibility of using one-time funds. Senator Lloyd said consultants are paid out of one-time funds. Senator Lloyd recommended that the Executive Committee request a consultant report next year and resuming budget reporting from 2019.

Senator Lloyd mentioned the budget meeting with President Coley and the Budget Committee to discuss the consultant budget. President Coley explained the various categories of consultant spending during the meeting. There were questions on the rationale behind various consultants from Executive Committee members. Senator Lloyd also mentioned that consultant spending changes overtime, and so he suggested restarting the reports on consultant spending.

Senator Lloyd gave the example of the 2019 Budget Report reflecting the costs associated with semester conversion. Semester conversion will no longer reflect in the budget report. What will be in place of semester conversion?

On the Alternative Transportation Committee, the committee hired consultants to conduct a traffic demand study (TDM). These consultants were from an engineering and transportation planning firm. An RFQ was released for the consultant and the Alternative Transportation Committee vetted the consultants. The firm worked with the University before and has a reputable track record. Senator Lloyd mentioned plans to rethink pricing for parking and a shift with transportation planning so we do not have to build more parking garages and to prevent increases with student's parking fees.

Vice Chair Kumar inquired about the \$1M in funding to Cal Poly Pomona for faculty consultants. Senator Lloyd explained that faculty members will receive assign time /get paid as consultants. The report reflects that \$840k was paid to Cal Poly Pomona's faculty experts. There was no mention of who these faculty members were by name.

There was discussion on Lantermann. Senator Lloyd mentioned that there are no updates on Lantermann from Administration. Several years ago, Senator Lloyd was involved in the search committee for a master developer for Lantermann. The firm had plans for housing, mixed use, trans-oriented development. The plans ceased during the pandemic. Senator Lloyd also mentioned that the Academic Senate selected another senator to serve on the Lantermann search committee. Senator Lloyd was not selected to serve on the committee again.

Vice Chair Kumar also inquired about the McKenzie Scott donation. Senator Lloyd reached out to Frances Teves, Interim Vice President for the Division of University Advancement, about the McKenzie Scott donation. The Budget Committee met to discuss the resolution and to conduct an analysis on the costs. The Budget Committee did not come up with a total figure. The Budget Committee also tried to estimate the McKenzie Scott income using a figure of five percent interest per annum, which Teves

confirmed was an accurate projection. The Budget Committee reviewed how much the interest would be annually and concluded that the funds would not be enough within itself to pay for everything that is called for in the resolution.

Senator Guerrero posted the following link in the chat on the Excellence Fund:

<https://thepolypost.com/news/2021/08/31/campus-administrators-discuss-allocation-of-historic-40m-donation/>

Senator Pacleb inquired about the cluster hires for EWS and where the funds were coming from. Senator Lloyd mentioned the funds received from the Provost from the base budget. He has not seen a report on how EWS's funds are to be spent. Senator Lloyd suggested the Provost address this in her report next year.

Chair Von Glahn requested to see the changes with staff, faculty, and administrative salaries changes over time. The MPP (I and II's) numbers have increased by 60 since President Coley arrived. Whereas, the tenured faculty salaries have been the same over the last 20 years. Senator Lloyd suggested Stephen Osborn following up with Nicole Hawkes. President Coley will be bringing in Carol Lee, new lead for the Budget Office.

Senator Shen posted in the chat the following: Minutes for Sept. 25, 2019, Senate meeting has Senator Lloyd's report about consultants

https://www.cpp.edu/senate/documents/packets/2019-20/10.23.19/academic_senate_minutes_09.25.19_posted.pdf

The reports are less specific than what they used to be. Large turnover in Administration over the last three years, less consistency. Senator Lloyd suggested Stephen Osborn send out a budget request form going forward to get more information for the budget report.

There was a discussion on budget portions for each division. Student Affairs is growing, and Academic Affairs defunding is a myth. Student Affairs during the pandemic had a range of new tasks that they had to undertake to keep students' essential needs met. Fund these counseling faculty positions with permanent dollars. Student Affairs opening a new Bronco Cares, needs staffing, one stop place for students. In terms of IT, there has been growth in IT due to increasing complexing of CPP IT needs, security and fraud protection and privacy issues with data has grown as well.

Adjourned @ 5:02 PM