

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, May 17, 2023

CLA Building, 98, P2-8

Zoom: <https://cpp.zoom.us/j/83388346400>

ID: 833 8834 6400

Passcode: executive

Attendees: Laura Chase, Saeideh Fallah Fini, Ondieki Gekara, Mario Guerrero, Ruth Guthrie, Rita Kumar, Kevin Moore, Jocelyn Paaleb, Gabriel Davidov Pardo (via Teleconference), Jonathan Puthoff, Dennis Quinn, Julie Shen, Nicholas Von Glahn, and Michelle Yoo.

Proxy: Kevin Moore for Gwen Urey

Guests: President Coley and Provost Brown

1) Minutes



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Chair Von Glahn motioned to approve the minutes. Senator Quinn second.

M/s/p to approve the Executive Committee Meeting Minutes from May 3, 2023.

2) Chair's Report

- Welcome New Executive Committee Members

Chair Von Glahn welcomed the new Executive Committee members Senators Ondieki Gekara, Ruth Guthrie, and Jonathan Puthoff. All Executive Committee members introduced themselves.

- Other Administrative Items

Chair Elect Kumar mentioned their next meeting with the President and Provost on May 30, 2023. She inquired with the Executive Committee about items to discuss during the meeting. The Executive Committee gave the following discussion items:

- The financial practices of the University. The length of time it takes to receive reimbursement for services. Senator Guerrero mentioned \$17k back pay for his Department Chair duties last summer. His reimbursement arrived six months after rendering services. Also, the challenges to receive and spend funds for educational purposes. Senator Shen is still waiting for the remaining half of her stipend from last year. Chair Von Glahn mentioned his meeting with Provost Brown tomorrow, his plans to discuss payroll and mention Senator Guerrero's outstanding reimbursement for his department chair duties. Chair Von Glahn requested that Senators Guerrero and Shen send him an email with the specifics for his discussion with the Provost. The contract analyst is reviewing contracts from last year due to discrepancies with payroll. The Cal States' payroll is also connected with the State Controller and some payroll issues have surfaced recently with them.
 - Priority Registration for students with dependents. Val mentioned that she sent an email to the Registrar's Office regarding priority registration for students with dependents. The Registrar's Office informed Val that they were planning to meet to discuss it. Their priority registration will mirror the veteran's priority registration process and no longer come through the Academic Senate Office. The Registrar's Office will inform the Academic Senate Office of the process change for students with dependents so the policy can be updated. Chair Von Glahn will follow up with Senator Shen on priority registration. Senator Shen mentioned that the law for fall priority registration is effective on July 1, 2023.
 - Chair Elect Kumar briefly mentioned that Provost Brown will discuss her findings on the no confidence vote during today's Executive Committee meeting and the Provost is looking into Unit 3 support. Chair Von Glahn mentioned the Unit 3 resolution that passed and addressing low morale. He also mentioned having discussion on high impact practices and actions to support the students. Chair Elect Kumar mentioned an upcoming discussion on the ratio of counselors and librarians for the University Library.
- Tentative Agenda for the Summer Retreat

Chair Von Glahn mentioned the items on the Summer Retreat Agenda with the Executive Committee. A draft of the agenda will be sent to the President and Provost on Friday, May 26, 2023. The Summer Retreat is scheduled for August 17, 2023. There was a discussion on additional topics to add to the agenda:

Ombuds, Caps counselors, faculty hiring, and addressing the items in blue font. Additional recommendations for the Summer Retreat Agenda would need to be sent to Chair Von Glahn to relay to Nicole Hawkes at the President's Office.

3) Vice Chair's Report

No Vice Chair's report or new referrals to discuss.

4) Reports

No reports were discussed during the meeting.

5) Old Business

Blended Programs Policy 1121: Senator Fallah Fini mentioned that there is an urgent need to address the policy recently passed by the State for graduate programs as a result of which the number of units that can double count will increase from six units to twelve units. There was an agreement that any changes to the policy requires a referral. Senator Ondieki Gekara called Senator Davidov Pardo by cell phone so the Executive Committee could hear his comments via speaker phone. Senator Davidov Pardo mentioned that there is no blended program at Cal Poly Pomona and the possibility of a blended programs proposal from the College of Agriculture for the next academic year. Discussion ensued.

6) New Business

Tentative Academic Senate Meeting Agenda for August 17, 2023



Academic_Senate_Agenda_08.17.23.doc

M/s/p to approve the Academic Senate Meeting Agenda for August 17, 2023.

2023-24 Standing Committee Assignments for Senators (postponed from May 3rd meeting)



2023-24_Committee_Assignments_05.03.z

The following standing committee assignments for senators were filled as follows:

- Academic Affairs Committee: Senators Chitra Dabas (AG), Jessie Vallejo (Chair/CLASS), Bharti Sharma (SCI), and Jeff Roy (CEIS).
- Academic Programs Committee: Senators Gerd Welke (BUS), Navid Nakjhiri (EGR), Alex Small (Chair/SCI), Mohammad Husain (SCI), and Pam Adams (REL).
- Elections and Procedures Committee: Senators Paivi Hoikkala (CLASS), Sean Monemi (Chair/EGR), and Alex John (SCI).
- Faculty Affairs Committee: Senators Peter Hanink (CLASS), Kate Ozment (CLASS), Ghada Gad (EGR), Saeideh Fallah Fini (EGR), Gregory Barding (Chair/SCI), Berit Givens (SCI), and Maya Stovall (CEIS).
- General Education Committee: Senators Jocelyn Pacleb (CLASS), and Corwin Aragon (Chair/CLASS).
- Budget Committee: Senators Candice Valentine (STAFF), Jun Myers (BUS), and Stephen Osborn (Chair/SCI).

Chair Von Glahn motioned to approve the standing committee selection of senators, Senator Quinn second.

M/s/p to approve the 2023-2024 Standing Committees for Senators

2023-24 Academic Senate (Executive Committee) Meeting Schedule



2023-2024_Senate_ Meetings_Schedule_D

Service Opportunities (via Qualtrics)

- Provost's Awards Selection Committee
 - College of Agriculture: Kimberly Miller, Agricultural Sciences
 - College of Letters, Arts, and Social Sciences: Robert Nyenhuis, Political Science
- Search Committee for Vice President of University Advancement: Jillian Cannons, College of Science

7) Discussion

Dr. Soraya Coley, President Updates from the President's Office

General Announcements

- President Coley mentioned an event with the College of Environmental Design. Dr. French, a former dean from the 1960s who was instrumental in starting the college, returned to Cal Poly Pomona with a few alums.
- The President thanked the Executive Committee for their service during the 2022-2023 academic year.
- The President mentioned the 2023 Faculty Emeritus Reception and how she appreciated seeing everyone at the Manor House. The reception went very well, and she received emails thanking her for the nice event.

MPP Review - John McGuthry 2023 Executive Summary

President Coley mentioned the review for the MPP John McGuthry. The review will be shared among the University community. The President shared some highlights from the review. The comments in the review were deliberate and noted John McGuthry's commitment to the mission of the University, his student centric nature and involvement with student success. The review highlighted his consultative approach within the Division of Information Technology and across the University. It also mentioned his effective style of communication, fostering of trust, and active listening.

President Coley mentioned her review of the IT structure at Cal Poly Pomona and other CSU campuses. She believes Cal Poly Pomona has done excellent work and that McGuthry is in tune with the risk of hacking and the necessity of cyber security. The review also commended his budget management skills and knowledge of how much technology is needed for the University.

The President mentioned her conversation with the review committee chair and what was most noteworthy in the comments was how deliberate and engaged McGuthry was with laptop distribution and Wi-Fi for students during the pandemic. McGuthry worked with the bookstore, alums, and some students to grant access and provide some continuity of instruction.

There has been continuous conversation and recommendation on McGuthry serving within a larger role as a Chief Information Officer (CIO) at the CSU System level.

The President also mentioned the desire and necessity for interaction across and within the division. Overall, she was impressed with the committee's due diligence.

Governor's May Revise

The President mentioned Governor Newsom's plan for a five percent state general fund increase. Governor Newsom said he would follow through with the fund increase. Claw Back is the term which means taking back funds. The President mentioned that Governor Newsom plans to claw back some funds from the CSUs. Cal Poly Pomona was

one of the four campuses that received money (\$18M) for AG in last year's budget. The governor agreed to keep this in the budget.

There is a \$9.3B increase in the state deficit from January to May 2023. The governor is waiting to see what the conversation is on the federal debt ceiling impasse from Washington, D.C. The Governor and state legislators will need to reach an agreement.

Summer Retreat

President Coley mentioned sharing a draft for the retreat. She requested that the Executive Committee submit additional topics for the retreat.

Ceremonies and Commencement

President Coley mentioned six ceremonies that lead up to commencement. Last night was the Men's Success Initiative, and tonight is the Women's Success Initiative. Tomorrow's ceremony will be the Native American, Asian Pacific Islanders, and the African American on Saturday. Next week, there will be four commencement ceremonies each day, which is a total of twelve commencement ceremonies on Monday, Tuesday, and Wednesday.

Due to the commencement ceremonies, President Coley will not attend the Board of Trustee (BOT) meeting next Tuesday and Wednesday. Francis Teves will attend the BOT as the President's alternate.

Cozen O'Connor Meeting

On Wednesday, there will be a full report from Cozen. The report is a system wide assessment. The meetings are livestreamed for viewing. The report will be released after the presentation. Cal Poly Pomona will make the report available for the campus. The President mentioned that some folks have started the implementation. President Coley gave the following general highlights for all CSU campuses:

1. Focus on Institutional Infrastructure
2. More Trained Personnel and Professional Staff
3. Consistent Documentation and Record Keeping
4. Orientation and Training for Campus Communities
5. Institutional responses for unprofessional conduct that does not rise to a level of policy.

The President thanked the Executive Committee for meeting with the Cozen team.

CSUs and Community Colleges

President Coley mentioned the community colleges and student obtaining employment after graduation. She believes Cal Poly Pomona has a good foundation. President Coley mentioned that we are not making target as a system. Funds are being directed to CSU campuses that are making target. The Senate should have a clear understanding of the economics involved related to department SFRs. Discussion ensued.

Dr. Jennifer Brown, Provost Updates from the Provost's Office

No Confidence Vote

Provost Brown reported that she received a report, and she is meeting with Legal Counsel. HR acknowledged that not all parties have been interviewed. The Provost plans to have more discussion after commencement with the Academic Senate Chair and Vice Chair. Yasmine and Manny from EODA/ Human Resources Operations generated the report. There was a discussion on whether there will be recommendations on the report. Provost Brown will work with Faculty Affairs and EODA to discuss findings and the next steps.

EWS Cluster Hire

Provost Brown mentioned there are forty-two hires with an allocation of five cluster hires for the Department of Ethnic & Women Studies (EWS). Senator Pacleb mentioned her conversation with the Office of Faculty Affairs and her understanding of the EWS cluster hiring. The Provost requested Senator Pacleb send her an email to help clarify information regarding the EWS cluster hires. Senator Chase mentioned an additional call for cluster hires. Dr. Jill Hargis, Interim Associate Vice President for Faculty Affairs, is currently working on the cluster hires. Provost Brown will speak with Dr. Hargis to gather more details on the additional call for cluster hires.

Dean Searches and Onboarding Program

Provost Brown mentioned the dean searches for the Don B. Huntley College of Agriculture and Collins College of Hospitality Management. She plans to send out an announcement by Friday and have the successful candidates start in July 2023 to create a cohort of new deans.

There was a discussion on the transitional process for the new deans. The Provost mentioned her evening meetings with the current deans. There will be two more meetings in June and July. The CSU System of Deans will onboard the new deans in July. One session will be virtual and the other two days will be in person meetings in Long Beach, California. Provost Brown mentioned the program she established for onboarding new deans. The program is half day for one week.

Academic Affairs Retreat

The Provost announced the Academic Affairs Retreat on August 1-3, 2023.

New Deans' Retreat

As part of the transition in leadership, the Provost mentioned that President Coley requested to have an additional retreat for the new deans, the President and herself on August 19, 2023.

Transition of Dean Leadership

The interim deans are documenting transitional items for the newly appointed deans. Provost Brown has been meeting with the deans in the evenings to discuss transitional items of high priority. Those serving in interim deans' roles may retreat to associate dean and faculty roles. Provost Brown is working on a model to assist the transition in leadership among the interim deans and the new deans to ensure an easier acclamation process.

Adjourned @ 5:12 PM