

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

Wednesday, September 10, 2025

CLA Building, 98, P2-8

Zoom Link: <https://cpp.zoom.us/j/86958392484>

Zoom ID: **869 5839 2484**

Passcode: **executive**

Attendees: Greg Barding, Aaron Cayer, David Edens, Ghada Gad, Peter Hanink, Rita Kumar, Kelly Min, Brian Newman, Dennis Quinn, Julie Shen, Faye Wachs, and Gerd Welke.

1) Minutes

Executive Committee Meeting Minutes from September 3, 2025

There was no discussion.

Senator Barding motioned to approve the minutes. Senator Edens second.

M/s/p to approve the Executive Committee Meeting Minutes from September 3, 2025.

2) Chair's Report

Chair Hanink introduced an organizational change within the President's Office involving Brandon Tuck, Presidential Associate for Community Partnerships, Engagement and Outreach. He provided clarification on the reassignment:

- Mr. Tuck, who previously reported **directly to the President**, is now transitioning to report under **Academic Affairs**.
- The change includes a **dotted line reporting relationship to the President**, indicating continued collaboration but a formal shift in reporting structure.
- President Levine conveyed that this change had been under consideration by President Coley but was not previously implemented.
- The reassignment does **not involve any change in title or functional responsibilities**—it is strictly a structural adjustment within the university's organizational chart.
- Chair Hanink emphasized that the role Mr. Tuck plays remain unchanged, and the move is primarily about where the position is housed administratively.

Questions Raised:

- Senator Gerd Welke asked why the move was made if there is no functional difference.
- Chair Hanink responded that he did not have an answer but offered to forward any questions to President Levine for clarification.

Action Items:

- Chair Hanink will follow up with President Levine regarding the rationale behind the reassignment.
- The Executive Committee will monitor any future updates or implications stemming from this organizational change.

3) Vice Chair's Report

AP-004-256 Academic Credit Certificate Programs Update – **REFERRAL**

The Executive Committee added the department chairs to the recommended resources section of the referral. Vice Chair Barding will follow up with the Academic Programs Committee regarding clarification of the November deadline for the referral.

Senator Eden motioned to send the referral to committee. Senator Kumar second.

M/s/p to send AP-004-256 to the Academic Programs Committee with modifications.

AP-005-256 Accountancy, M.S. & Accountancy, M.S. (Accelerated) – Program Name Change – **REFERRAL**

The Executive Committee added the department chairs, associate deans, and deans to the recommended resources section of the referral. There was a brief discussion on December 19, 2025, deadline for the referral.

Senator Shen motioned to send the referral to committee. Senator Barding second.

M/s/p to send AP-005-256 to the Academic Programs Committee with modifications.

4) Reports

There were no reports.

5) Old Business

The Executive Committee appointed the following faculty members to the Academic Senate Standing Committees:

Academic Affairs: Ali Shafiee (EGR)

Academic Programs: Hyoung Soo Kim (EGR)

Elections and Procedures: Heather Taylor (CEIS)

General Education: Beverly Quon (EGR) and Kenneth Lamb (EGR)

6) New Business

The Executive Committee appointed the following faculty members:

Service Opportunity | Emerging Technology Governance Committee (ETGC) Faculty Representative

- Rita Kumar (INC)(TOM/CBA)
- Tamer Omar (ECE/EGR)

7) Discussion

Coffee and Tea Service for Academic Senate Meetings

Summary of Discussion:

Chair Hanink shared that he and Vice Chair Barding had purchased coffee makers for use during Academic Senate meetings. The intention is to provide **coffee, tea, and hot water** to attendees as a gesture of hospitality and to support a welcoming environment.

- The coffee makers will be brought to future meetings along with supplies such as cups, coffee, and tea.
- Chair Hanink noted that they currently have **plenty of supplies** to get started.
- The group discussed how to manage ongoing contributions and costs. Rather than collecting money, it was suggested that attendees could **donate items** such as:
 - Tea bags
 - Sugar
 - Creamer
 - Additional coffee or cups
- Donations would be entirely **voluntary**, and the setup is intended to be low-maintenance and community-supported.

Comments & Questions:

- The idea was well received, with appreciation expressed for the initiative.
- No formal objections were raised.
- Future planning (e.g., setup, cleanup, and storage) may be discussed as needed.

Action Items:

- Chair Hanink and Vice Chair Barding will continue to bring coffee makers and supplies to meetings.
- Senate members will be informed that donations of supplies are welcome but not required.
- A brief announcement will be made at the next meeting to encourage participation and clarify the informal nature of the arrangement.

2026 Commencement Planning

Summary of Discussion:

Senator Julie Shen inquired about the status of the **2026 Commencement schedule** and whether it had been shared with the Executive Committee (EC). Casandra Horner confirmed that the schedule had **not yet been received**, and no formal update had been provided.

- Senator Shen noted that the schedule typically comes to the EC **prior to public announcement** and asked whether someone should be contacted to follow up.
- Chair Hanink offered to reach out and initially suggested contacting **Helen**, who has been a reliable source for campus event information.
- Senator Shen mentioned that the schedule may come from **someone in the Provost's Office**, and referenced a **Commencement Planning Committee**, though its membership was unclear.
- Chair Hanink confirmed that based on available information, the **official announcement is expected in December**, but the EC has not yet received any preliminary details.
- Chair Hanink volunteered to **send an email** to inquire about the timeline and ensure the EC is looped in before the public release.

Action Items:

- Chair Hanink will contact the appropriate individual—likely Helen Yniguez, Executive Director, University Events and Special Projects, or someone in the Provost's Office—to request an update on the commencement schedule.
- The EC will follow up to ensure they receive the schedule in advance of the December announcement.
- Senator Shen will check her email for any prior communications that may clarify the source or timeline.

Adjourned @ 3:49 PM