



**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
POLICY NO: 1122**

CROSS LISTING POLICY

1. PURPOSE

The purpose of this policy is to establish guidelines for cross-listing of all University GE and non-GE courses.

2. CROSS LISTING

- 2.1. Any new course may be cross listed in multiple program areas.
- 2.2. When cross-listing existing courses or proposing new cross-listed courses, both program chairs of the relevant programs shall agree to cross-list the course. Current agreement and future intent are signified by chairs' approval in the curriculum approval process.
- 2.3. Cross-listed courses shall be listed under both program areas in the catalog and class schedules.
- 2.4. Students can only receive credit once for any cross-listed course.
- 2.5. Course numbering, units, prerequisites, description, and General Education categories shall be identical for cross-listed courses.
- 2.6. The program area(s) funding the course receives the FTEs for the course.
- 2.7. Program areas cross listing the course must consult regarding scheduling, faculty assignment, faculty evaluation, course articulation, course modification, and course delivery method.
- 2.8. Removal of a course's cross-listing status may be done at the request of a chair of either program cross-listing the course.
- 2.9. Compliance with this policy shall be evaluated as a part of the regular program review process. Part of each program review shall involve justifying all the cross listings of a program's courses and may result in the reduction of cross-listings for a course. Evaluation of compliance will be undertaken by the Program Review Committee during each program's review.