



**ACADEMIC SENATE  
Executive Committee  
REFERRAL FORM  
CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**

Date:	8/27/2025
To:	Academic Affairs Committee
From:	Academic Senate Executive Committee
Subject:	Academic Senate Referral
Classification	AA-001-256
Title of Referral:	Creation of Academic Year 5-Unit Time Modules
Background:	See attached referral request form. Additional background provided by the Executive Committee:
Recommended resources:	<p>See attached referral request form and supporting documentation. Additional resources recommended by the Executive Committee:</p> <p>Consult with AVP Keith Forward</p> <p>For the Committee's Report on this referral, please list in separate sections, the resources recommended, and resources actually consulted. If a resource was not consulted, briefly state why.</p>
Review and recommend:	Review and recommend as appropriate.
Date required for presenting committee report to the Executive Committee:	10/8/2025

### 1.Name

Jennifer Switkes

### 2.Email

jmswitkes@cpp.edu

### 3.Title of Referral

Creation of Academic Year 5-Unit Time Modules

### 4. Names and Titles of proponents

Dr. Berit Givens, Department of Mathematics and Statistics

Dr. Jenny Switkes, Department of Mathematics and Statistics

Dr. Randy Swift, Department Chair, Department of Mathematics and Statistics

### 5. Keywords

Time, module, academic, year, five, 5, unit, 5-unit

6.Is there a deadline by when this referral needs to be considered by the Academic Senate?

No

### 7. Deadline Date

### 8. Justification for deadline

### 9. Background

The Department of Mathematics and Statistics offers a popular and important 5-unit course, MAT 1070 – PreCalculus. This appears to be the only 5-unit Lecture course offered by any department.

MAT 1070 combines the material of MAT 1050 – College Algebra (3 units) and MAT 1060 – Trigonometry (3 units), saving the students 1 unit of coursework.

We have been offering sections of this course for several years and have seen demand

for the course grow. In Fall 2024, we ran ten fully enrolled sections.

There are no official time modules for class meetings for a 5-unit course. There are also no official final exam times for a 5-unit course. Therefore, we are proposing time modules.

#### 10. Recommended Resources

Deans  
Associate Deans  
Department Chairs  
Academic Affairs

#### 11. Attachments –

[Unit 5 Time Modules Jennifer Switkes](#)