



**ACADEMIC SENATE
Executive Committee
REFERRAL FORM**



CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

Date:	10/18/2017
To:	Academic Affairs Committee
From:	Academic Senate Executive Committee
Subject:	Academic Senate Referral
Classification	AA-002-178
Title of Referral:	Review of Policy on Formation, Dissolution, Merger or Movement of an Academic Department
Background:	See attached referral request form. Additional background provided by the Executive Committee: None.
Recommended resources:	See attached referral request form and supporting documentation. Additional resources recommended by the Executive Committee: None. For the Committee's Report on this referral, please list in separate sections, the resources recommended and resources actually consulted. If a resource was not consulted, briefly state why.
Review and recommend:	Review and recommend as appropriate.
Date required for presenting committee report to the Executive Committee:	1/10/2018

Academic Senate Referral Request Form

Your Name: Phyllis Nelson

Your Email: prnelson@cpp.edu

Title of Referral: Review of Policy on Formation, Dissolution, Merger or Movement of an Academic Department

Names and Titles of proponents: Phyllis Nelson, Academic Senate Vice Chair

Keywords: formation, dissolution, merger

Is there a deadline by when this referral needs to be considered by the Academic Senate?:
No

Deadline Date:

Justification for deadline:

Background: Referral AP-001-178 was submitted requesting that the existing Department of Psychology and Sociology be split into a Department of Psychology and a Department of Sociology. Attempts to find any relevant policies in the University Manual were inconclusive. Senate Report AS-2216-067 Clarification of the Formation, Dissolution, Merger, or Movement of an Academic Department, which was approved with modifications by President Ortiz on 12/13/2011, focuses primarily on dissolution of a department. This referral requests that the current policies concerning formation, dissolution, merger or movement of an academic department be located and reviewed to ensure that they are clear, appropriate, and in compliance with all current executive orders.

Recommended Resources: Dr. Sylvia Alva, Provost & Vice President for Academic Affairs
Dr. Sepehr Eskandari, Interim Associate V.P. Academic Planning, Faculty Affairs
Deans
Associate Deans
Department Chairs

Attachment 1:

<https://s3.amazonaws.com/files.formstack.com/uploads/2070179/36745860/358642774/aa009056pres.pdf>