



Memorandum

DATE: February 17, 2023

TO: Nicholas Von Glahn, Ph.D.
Chair, Academic Senate

Received in Academic
Senate
April 7, 2023

FROM: Soraya M. Coley, Ph.D.
President

Soraya M.
Coley

Digitally signed by Soraya
M. Coley
Date: 2023.03.29
15:56:34 -07'00'

SUBJECT: Response to Senate Report AS-3021-223-AA: Updates to the Withdrawal Policy

The Academic Senate recommended the adoption of the proposed changes to the Withdrawal section of Policy 1601, Grading System. Updates to the Withdrawal Policy includes changing the deadline to submit the petition to the last day of classes before finals and explicitly state that the petition is not to be applied in circumstances when the student is attempting to avoid earning a low grade.

I thank the Academic Affairs Committee and the Academic Senate for their recommendation. I support Provost Brown, the Academic Senate, the Registrar's Office and the Office of Student Success, Equity and Innovation to approve the updates to the Withdrawal Policy, and request that this report to be officially recorded.

Copy: Jennifer L. Brown
Keith Forward
S. Terri Gomez
Craig LaMunyon
Casandra Horner
Val Otto