



**ACADEMIC SENATE  
Executive Committee  
REFERRAL FORM  
CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA**

Date:	9/27/2023
To:	Academic Affairs Committee
From:	Academic Senate Executive Committee
Subject:	Academic Senate Referral
Classification	AA-004-234
Title of Referral:	<b>2024-25 Draft Academic Calendar and Five Year Projection</b>
Background:	See attached referral request form. Additional background provided by the Executive Committee:
Recommended resources:	See attached referral request form and supporting documentation. Additional resources recommended by the Executive Committee:  None.  For the Committee's Report on this referral, please list in separate sections, the resources recommended, and resources actually consulted. If a resource was not consulted, briefly state why.
Review and recommend:	Review and recommend as appropriate.
Date required for presenting committee report to the Executive Committee:	11/1/2023

**1.Name**

Phyllis Nelson

**2.Email**

prnelson@cpp.edu

**3.Title of Referral**

2024-25 Draft Academic Calendar and Five Year Projection

**4.Names and Titles of proponents**

Phyllis Nelson, Professor and Faculty Director of Data Analytics

**5.Keywords**

2024-25, 2024, academic, calendar

**6.Is there a deadline by when this referral needs to be considered by the Academic Senate?**

Yes

**7.Deadline Date**

12/6/23

**8.Justification for deadline**

The next academic calendar must be approved by the Senate before the end of the fall semester to comply with the Chancellor's Office deadline for submission.

**9.Background**

The current draft academic calendar for the 2024-25 academic year and a projection of a total of five years has been prepared. At this time, dates for the 2025 commencement and orientation sessions for 2024-25 are not available. This draft document is being submitted to ensure that the calendar can be considered by the Senate in time to comply with the Chancellor's Office deadline in January. There will be both additions (for orientation and commencement) and possible adjustment of administrative dates during

Senate consideration because the draft document is currently under review by the Annual Calendar Review Committee. These changes will be communicated to the Senate as soon as they are available.

The proposed calendar is located at

[https://academic.cpp.edu/senate/docs/AA004234ref\\_1.pdf](https://academic.cpp.edu/senate/docs/AA004234ref_1.pdf).

#### 10. Recommended Resources

Dr. Phyllis Nelson

#### Annual Calendar Review Committee

Nancy Cervantes

Charles Conn

David Estudiante

Keith Forward

Joseph Hackbarth

Yasmin Halim

Patricia Higuchi

Connie Kuang

Ashley Ly

Mary Martinez

Jeannette Phillips

Lindsay Roussopoulos

Joel Santamaria

Cecilia Santiago-Gonzalez

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#### 11. Attachments

None