

Office of the President



Memorandum

Received in
Academic Senate

June 8, 2026

DATE: May 21, 2026

TO: Peter Hanink
Chair, Academic Senate

FROM: Iris Levine
Interim President
Cal Poly Pomona

Dr. Iris S. Levine,
Interim President,
Cal Poly Pomona

Digitally signed by Dr. Iris S.
Levine, Interim President, Cal
Poly Pomona
Date: 2026.06.08 16:26:54 -0700

SUBJECT: Response to Senate Report AS-3176-256-F A: Review of Policy 1305
Joint Teaching Appointments

The Academic Senate recommends that the existing Policy 1305 be completely replaced with a new Policy 1305 Joint Appointments, which addresses procedures, policies, workload, and expectations for formal joint appointments in one or more academic units. The proposed policy includes:

- An explanation of how departments or academic units can propose and search for new hires in joint appointments.
- Guidelines regarding written documentation of the various specific details of joint appointments.
- Rights and responsibilities of faculty in Joint Appointments
- Procedures and processes regarding RTP or other evaluation for faculty in joint appointments
- Procedures for currently employed faculty who wish to modify their appointment to a joint appointment; analogously, procedures for faculty currently in a joint appointment who wish to modify the appointment to be in a single department.

In addition, a new policy (Policy 1303) for ad hoc teaching assignments has been recommended.

I thank the Academic Senate for their recommendation. I support Provost Gomez, the Academic Senate, and the Faculty Affairs Committee to approve the updated Policy 1305 Joint Teaching Appointments and a creature of a new Policy 1303 Ad Hoc teaching Assignments Policy. I request that this report be officially recorded.

Copy: Keith Forward
S. Terri Gomez
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